



SWIMMING POOL, SPAS & HOT TUBS INFORMATION PACKET

GENERAL INFORMATION:

1. Pool permits are valid for six months from the date of issuance.
2. Fees are \$500.00 for in-ground pools and \$250.00 for above-ground pools. Decks constructed with a pool are \$75.00 per 100 SF (\$300.00 minimum) plus 25% plan review (\$100 minimum)

REQUIRED SUBMITTALS AT TIME OF APPLICATION:

- Building Permit Application
- Swimming Pool, Spas & Hot Tubs Affidavit
- Copy of Plat of Survey with location of pool/spa/hot tub and/or deck shown and distances from the lot lines marked
- If deck will be built for pool, deck plans must be submitted

SITE PLAN REQUIREMENTS:

THE CURRENT PLAT OF SURVEY MUST INCLUDE THE FOLLOWING:

- A legible copy that includes the legal description, the surveyor's name and date of survey.
- Proposed new construction must be drawn to scale, include exterior dimensions and indicate the distance to the property lines
- Location of existing well and septic system must be shown.
- The Plat of Survey must be separate from any building plans.
- Plat of Survey must include all existing buildings, driveways, improvements and easements

For parcels located in a flood plain, contact the Water Resources Department for additional requirements.

BUILDING & ZONING SETBACK RULES & REGULATIONS:

IN-GROUND AND ABOVE-GROUND POOLS:

1. Distance required from side and back lot line is (10) feet and (3) feet from any easement.
2. Lots of (50) feet or less in width require a distance from side lot lines of (5) feet.
3. Distance from septic tank and field-(25) feet for in-ground pool & (10) feet for above-ground pool.
4. Distance required from any road right-of-way is (35) feet unless stipulated greater on zoning map or recorded plat.
5. Every person owning land on which there is situated a swimming pool shall erect and maintain adequate enclosure surrounding the property or pool area. Such enclosure must not be less than (4) feet high with a latching gate.

FOR ABOVE-GROUND POOLS-sides that are (4) feet high and **NOT** dug into the ground, a fence is not required. However, stairs **MUST** be pulled up when not in use